

# CANTONMENT BOARD SHAHJAHANPUR

## REVISED EMPLOYMENT NOTICE

( REFERENCE: EN No. 36 / 53 dated 03 - 09 December, 2022 )

Online applications are invited for direct recruitment to the following vacant post in the Shahjahanpur Cantonment Board. The interested candidates fulfilling the eligibility criteria can apply online through website/Portal <https://www.mponline.gov.in> and <https://shahjahanpur.cantt.gov.in>.

The Shahjahanpur Cantonment Board is an autonomous local body & services of its employees are governed by the Cantonment Board Employees Service Rules, 2021 as amended from time to time.

### 1. Details of posts :

Sl. No.	Name of Posts	No. of Post	Category	Age Limit	Pay Scale Rs.	Revised Essential Educational Qualification
1.	RMO	01	UR	23-35	15600-39100 GP 5400 Level 10 7 <sup>th</sup> CPC	1. M.B.B.S. 2. Registration with Medical Council of India.
2.	Assistant Teacher	02	1 UR 1 OBC	21-30 21-33	9300-34800 GP-4200 or Pay Level-06	Bachelor Degree in any stream with State TET/CTET Primary Level Exam Passed with on of the following Eligibility Details- 1. D. El.Ed. (BTC) Exam in any recognized institute. OR 2. Shiksha Mitra with 2-year BTC Course. OR 3. D.Ed. 02 Year Diploma. OR 4. D Ed. (Special Education) Diploma. OR 5. 02 Year Special BTC OR 6. 02 Year BTC Diploma in Urdu OR 7. Bl. Ed. Exam Passed OR 8. B.Ed. Exam Passed
3.	Junior Assistant (Recruitment of Junior Asstt. is subject to the sanction of GoC-in-Chief	02	1 UR 1 OBC	21-30 21-33	5200-20200 GP-2000 or Pay Level-03	1. Intermediate 2. Typing in Hindi- 25 wpm and English- 30 wpm Certificate from any Govt. or Private Institution. 3. CCC (Course of Computer Concepts) Certificate from any recognized institute OR DOEACC Society or equivalent course of Computer.

  
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## 2. Age Limit:

The age limit will be considered as on 10-01-2023 and Age limit as per existing rules under The Cantonment Board Employees Service Rules, 2021 is 21-30 years & age relaxation for the reserved categories is given below:

Sl. No.	Category	Extent of age concession	RMO (Single Post)	Assistant Teacher	Junior Assistant
1.	Other Backward Class	3 Years	Not applicable	Applicable	Applicable
2.	Scheduled Caste and Scheduled Tribes	5 Years	Not applicable	Not applicable	Not applicable
3.	Ex- Servicemen (UR/ General)	03 Years after deduction of the military services rendered from the actual as on the closing date for receipt of application	Applicable	Applicable	Applicable
4.	Ex- Servicemen (OBC)	06 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application.	Not applicable	Applicable	Applicable
5.	Ex- Servicemen (SC/ST)	08 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application.	Not applicable	Not applicable	Not applicable
6.	Departmental Candidates (General/UR) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	10 Years	Applicable	Applicable	Applicable
7.	Departmental Candidates (OBC) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	13 Years	Not applicable	Applicable	Applicable
8.	Departmental Candidates (SC/ST) who have rendered at least 03 years of continuous services as on closing date for receipt of application.	15 Years	Not applicable	Not applicable	Not applicable

  
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9.	Person with disability (UR/General)	10 Years	Applicable	Applicable	Applicable
10.	Person with disability (OBC).	13 Years	Not applicable	Applicable	Applicable
11.	Person with disability (SC/ST)	15 Years	Not applicable	Not applicable	Not applicable

### 3. Mode of Selection:

3.1 RMO - Written test will be conducted along with Interview.

3.2 Junior Assistant - Written test and Skill test.

3.3 Assistant Teacher - Written test and Skill test.

The selection of candidates for appointment to these posts will be made by multiple choice objective types. Questions will be in English and Hindi for Junior Assistant and Asstt. Teacher and in English for RMO. Answer to the questions will have to be marked on OMR Sheet. Date, Time & Venue for written test will be intimated on website / portal <https://www.mponline.gov.in> and <https://Shahjahanpur.cantt.gov.in> in due course of time.

Candidates are required to visit website/portal <https://www.mponline.gov.in> and <https://shahjahanpur.cantt.gov.in> in regularly to check time schedule for written test.

- The selection of these posts will be based on marks secured in the written examination for Asstt. Teacher/Junior Asstt. And for RMO final selection will be based on both written & interview.
- At the time of written test, candidates should bring their Photo Identity proof along with Admit Card.
- For RMO interview of 15 marks.
- Skill test for Asstt. Teacher and Qualifying typing test for Junior Assistant.
- The skill test marks would not be added but will only be of qualifying nature. But the skill test marks will be important to make it to the final list.
- No Negative Marking.

Post Details	Written Examination (Objective Type)	No. of Questions 100 (Each One mark)	Duration
RMO	General Studies	25	100 Marks
	Medical knowledge of allopathy	60	
	Interview	15	
Assistant Teacher	General Intelligence and reasoning	20	100 Marks
	General Awareness	20	
	Numerical aptitude	20	
	English Comprehension	20	
	Syllabus of Bachelor Degree in Education (B.Ed) and Syllabus of Vishishat BTC & Diploma in Education.	20	
			120 Min.

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<b>Junior Assistant</b>	General Intelligence and reasoning	20	100 Marks	120 Min.
	General awareness	20		
	Numerical aptitude	20		
	English Comprehension	20		
	Syllabus of Intermediate & Syllabus of Computer Concepts	20		

**5. Note:**

- i) General intelligence and reasoning will include both verbal and non-verbal reasoning.
- ii) General awareness will include history culture, geography, economic, science, General polity, Indian constitution, current affairs etc.
- iii) English Comprehension will test the candidate's ability to understand correct English, has basic comprehension and writing ability etc.

**6. Application Fee:**

Sl. No.	Category	Fee
1	General Unreserved	₹ 1000/-
2	Ex-Servicemen / Departmental Candidates	₹ 1000/-
3	OBC	₹ 800/-
4	SC/ST	₹ 200/-
5	Person with Disability (PwD)	Nil

7. Mode of application should be online. Applications received from any other source shall not be entertained and will be summarily rejected.

**8. Important Dates and details:**

Commencing date for submission of Online applications	10-12-2022
Last date of receipt of Online Applications Exam Centre	10-01-2023 Shahjahanpur Cantonment and Shahjahanpur City only.
List of Eligible Candidates Publication Date (Tentative)	20-01-2023
Dates of Examination (Tentative)	Dates of exam may get change and it will be intimated on MP Online Portal and Official Website of Shahjahanpur Cantonment Board.
Start Date of Admit Card Download (Tentative)	15-02-2023 Dates may get change and it will be intimated on MP online portal and official website of Shahjahanpur Cantonment Board.

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## 9. Admit Card / Call Letter for written test:

Application will be scrutinized and only eligible candidate would be intimated online at website / portal <https://www.mponline.gov.in> and <https://shahjahanpur.cantt.gov.in> about the date, time and venue for the conduct of Test Further., the admit card will be generated online for eligible Candidates, which can be downloaded by the candidates, Candidates are required to visit website/portal <https://www.mponline.gov.in> and <https://shahjahanpur.cantt.gov.in> regularly to check any information or any amendments or updates regarding said recruitment and time schedule for Written Test.

## 10. Eligibility Criteria:

- i) The candidate must be a citizen of India.
- ii) The candidate must fulfill the minimum essential qualifications like educational qualification, age, etc. as stipulated in this advertisement.

## 11. General Condition:

- a) The service of the appointed candidate/person will be governed under the Cantonment Board Employees Service Rules, 2021 as amended from time to time, Cantonments Act, 2006, New Pension Scheme as amended from time to time by the Central Govt.
- b) Probation Period: - Appointment of selected candidates shall be provisional as per the Cantonment Board Employees Service Rules, 2021 as amended from time to time. The appointment will be provisional for a period of 2 years (i.e., The candidate gets appointed as probationer to the post)
- c) No conveyance, TA/DA or any other allowance will be paid for appearing for the written test.
- d) Candidates already serving in any recognized institution, autonomous body or Central/State Government undertaking should apply through proper channel and should submit such documents at the time of verification of documents.
- e) The above posts are on permanent basis and probation period will be as per rules. The CEO reserves the right to accept/reject any or all the applications without assigning any reasons thereof 0 Applications and fee payment received through offline mode will be summarily rejected and the candidates are advised to apply only through online.
- g) The appointment authority shall draw a reserve panel / waiting list in addition to the number of candidates selected as per the notified vacancies. The reserve panel / waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer of appointment, candidates not joining the post after acceptance of appointment or the candidates not being found eligible for appointment after verification of documents / certificates or due to resignation of selected candidate(s) within one year of joining the post, shall be filled-up from this reserve panel/ waiting list.
- h) The candidate should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the Competent Authority
- i) If there are more than one candidate in the same category having equal marks in the merit list, the candidate older in age will get preference.
- j) The final selection of the candidate is subject to the medical fitness certificate to be issued by the medical officer of Shahjahanpur Cantonment Board.
- k) The Cantonment Board reserves the right not to fill up any of the posts advertised without assigning any reason.
- l) The Cantonment Board shall verify the antecedents or documents submitted at any time, at the time of appointment or during the tenure of the service In case, it is found that any

  
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document submitted is fake or the candidate has clandestine antecedents/background and has suppressed the said information, his/ her services shall be terminated forthwith.

## 12. Documents required at the time of Scrutiny of documents along with Online Generated Application 7 -

After considering the merit list the shortlisted candidate will be called for verification /scrutiny of documents The following original Documents / Certificates and one set of self-attested copies, along with hard copy of print out of online application are to be produced at the time of verification/scrutiny of documents.

- (a) Computer generated Application form duly signed by the candidate.
- (b) Proof of Date of Birth
- (c) Two latest color passport size photographs.
- (d) Original Certificates of requisite academic qualification with detail marks.
- (e) Address proof
- (f) Aadhaar Card
- (g) Caste/category certificate, if any

Candidates must carry the Originals & photo copies of all the above documents for verification while appearing for scrutiny of documents.

The original documents as mentioned above of the shortlisted candidates will be checked & verified at office of the Shahjahanpur Cantonment Board and further the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates The appointment will be provisional and subject to verification of Character and antecedents of the Candidate. It may be noted that document verification is just another stage in the selection process Merely being called for verification of documents does not indicate that his / her name will appear in the final merit list. Candidature of candidate may be cancelled at any stage and no correspondence in this regard will be entertained.

Decision of the competent appointing authority would be final with regard to all matters connected with the recruitment including reserving the right to cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.

## 13. Rejection :-

The following acts of commission would render the candidature/ application as disqualified I rejected -

- (a) Not meeting the laid down mandatory essential qualifications
- (b) Furnishing of false, inaccurate or tampered information.
- (c) Obtaining support for his candidature through unfair means.
- (d) Impersonation by any person.
- (e) Submitting fabricated / false documents.
- (f) Making statements which are incorrect or false or suppressing material information.
- (g) Resorting to any other irregular or improper means in connection with his candidature for the selection.
- (h) Improper / Incomplete filling of application

14. Selection will also be subject to the following conditions: -

  
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- (a) Medical Fitness Test
- (b) Verification of Character and Antecedents
- (c) Verification of caste certificate and creamy layer certificate status wherever applicable (Belonging/Not Belonging to creamy layer)
- (d) Verification of Educational qualification certificate & Experience Certificate.
- (e) Verification of all Certificates/documents from issuing authority.

#### 15. Important Instructions:

1. The decision of CEO, Shahjahanpur in all matters relating to acceptance or rejection of an application, eligibility/suitability of a candidate etc. shall be final and binding for all the candidates.
2. The candidate should have valid email ID and a working mobile number for applying for the examination. The applicants are advised not to change the email ID or Mobile number during the process of recruitment. They are also advised not to give mobile number/email Id to any unknown person to avoid any complication.
3. After the examination, details regarding marks obtained by each candidate will be placed on the Website / Portal [https //www mponline.gov.in](https://www.mponline.gov.in) and <https://shahjahanpur.cantt.gov.in>
4. The applicants are advised to check any update regarding the examination at regular interval on the website/portal [https //www.mponline gov in](https://www.mponline.gov.in) and <https://shahjahanpur.cantt.gov.in>
5. The admit cards of provisionally eligible candidates will be uploaded on the website / Portal [https://www mponline.gov.in](https://www.mponline.gov.in). The candidates will have to download the admit cards from there only as No hard copy of admit card will be sent to the applicants by post or by email.
6. Any doubts/clarifications regarding the application can be cleared from the office of the Cantonment Board Shahjahanpur on any working day between working hours.
7. The candidates are advised to visit the website regularly to be in touch with information / updatation regarding the examination.
8. Any corrigendum/change regarding the examination will only be notified through the website/Portal <https://www.mponline.gov.in> and <https://shahjahanpur.cantt.gov.in> and no other medium of giving information to candidates will be incorporated.
9. The exact date of the Written Test will be updated through the website / Portal <https://www.mponline.gov.in> and <https://shahjahanpur.cantt.gov.in>. The candidates are advised to check the website regularly.

#### : General Instructions for Candidates:

- (i) The appointing authority makes provisional selection of the candidates on the basis of information provided in the application and documents/certificate provided by the candidate at the time of scrutiny and subsequently, the Appointing Authority verifies and satisfies itself about the authenticity of documents/ certificates and eligibility as per the Recruitment Rules before finally appointing the candidates. Therefore, the provisional selection of a candidate confers on him/her no right of appointment unless the Appointing Authority is satisfying after such inquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the post.

  
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- (ii) The services of the selected candidates on appointment will be governed by the provision of the Cantonment Board Employees Service Rules, 2021 as amended from time to time, Cantonment Act 2006 and Govt Instructions issued from time to time
- (iii) The candidate should not have been convicted by any court of law. Also no Disciplinary/Vigilance case should be contemplated/pending against the candidates already serving in Govt Organizations
- (iv) The vacancy advertised is provisional and likely to be permanent. The appointing authority reserves the right to increase or decrease vacancies\_ In case the vacancy position is reduced to any number, the Board is not liable to compensate the applicant for any consequential damage/loss
- (v) The appointing authority reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment.
- (vi) The appointing authority reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reason (s) and in case of unfair means, cheating or other irregularities/malpractice noticed by the appointing authority. The appointing authority also reserves the right to cancel or set up a new examination center and divert the candidates to appear at that examination center if required.
- (vii) No correspondence in regard to the appointment will be entertained.
- (viii) No representation on any grounds for non-appearance for the written test by the candidates will be entertained and his/her candidature will not be considered in such an eventuality.
- (ix) TA/ DA will not be admissible for attending tests as the case may be.
- (x) The Appointing authority reserves the right to cancel any center of exam and ask the candidates of that center to appear at another center. No request for change in date, time and center of exam will be accepted under any circumstances.
- (xi) The candidature of the candidate to the written test is entirely provisional and mere issue of admit card or appearance at Examination does not entitle him/her to any claim for the post.
- (xii) The candidates should scrupulously follow the instructions given by the Center in charge, Invigilators and all examination functionaries at every stage of exam. If a candidate violates the instructions, his/her candidature will be cancelled.
- (xiii) The candidate is required to sign on the attendance sheet and OMR Sheet in the presence of Invigilator. The invigilator shall also sign on the same at the prescribed space
- (xiv) The OMR sheet must be handed over to the invigilator after completion of examination as mentioned therein.
- (xv) The OMR sheets will be collected by the invigilator immediately after expiry of prescribed time for examination and will be handed over to the center in charge
- (xvi) After the examination is over, the candidate should hand over the OMR sheet to the invigilator before leaving the examination hall. Any candidate who does not return OMR sheet or if he/ she is found attempting to take the OMR sheet paper outside the examination hall and for any inappropriate behavior. the appointing authority will take further action against him/ her as per rules.
- (xvii) The appointing authority reserves the right to cancel or modify the advertisement or part of it at any stage. The Number of vacancies is provisional and subject to change (increase or decrease).
- (xviii) Use of calculator, Laptop, Palmtop, another Digital/electronic instrumental/ mobile/ cell phone. Paper etc. are not allowed. In case of any candidate is found to be in possession of

  
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any gadgets/instrument, he/she would be debarred from the examination and legal proceeding can also be initiated against the candidates

- (xix) Candidates are advised not to bring any of the above gadgets in the examination center as no arrangements for keeping any security of these items would be available at the centers.
- (xx) Candidates are required to visit website / Portal <https://www.mponline.gov.in> and <https://shahjahanpur.cantt.gov.in> regularly to check the latest updates, corrigendum, Downloading of Admit Card, Time & Date for written test and other information regarding recruitment process.
- (xxi) All the applicants are required to be present well in advance time on the date & venue before the commencement of written test. Any delay in presence will be marked as absent.
- (xxii) Graduation degree must be obtained from university affiliated / granted by UGC.

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